



## E-Service for Legalization

### UAE Diplomatic and Consular Missions and Attestation Centers

#### Attestation procedures are as follows:

1. Start service through website.
2. Fill out form on website.
3. Enter payment card details and complete payment process.
4. Go to nearest "**Attestation Center**" or "**Mission**" with original document.
5. Attestation center employee will then:
  1. Check invoice.
  2. Verify validity of Issuance Authority stamp and signature for invoices issued inside the UAE. Such invoices, however, have to be ratified by the Ministry of Foreign Affairs of the country where invoices are issued and attested by the UAE Embassy in the same country.
  3. E-label to be printed out and pasted on document for signature by customer service employee.
  4. Document to be handed over to customer after attestation.

#### Note:

In case the UAE has no embassy in the concerned Country, documents are to be approved by the concerned Country's Embassy in the UAE.

If the concerned Country has no Embassy in the UAE, documents are to be notarized by the Country's Ministry of Foreign Affairs accredited to the UAE such as (Mauritius-Jamaica-Moldova, etc.)

#### Link:

<https://www.mofa.gov.ae/Pages/HomePage.aspx>

<https://www.mofa.gov.ae/EN/Pages/default.aspx>

<https://www.mofa.gov.ae/EN/ConsularServices/Pages/ServiceListBusiness.aspx>

\*\*\*\* See a screen shot with step by step



## SERVICES

Home ▸ Services ▸ Business

### Business

All services Electronic services Non electronic

Service  
usage  
45

#### Invoices

The Consular Services Department in the UAE MOFAIC provides the service of "Invoices Attestation" as a measure that ratifies the validity of stamp and signature on invoice issued within or out of the UAE

Details Apply Pending applications

#### Inquire about the status of the request

Dear Customer  
dedicated to inquire about the status of applications that have been submitted through the pages of e-services to the Ministry of Foreign Affairs this box. You can check the status of your order by entering the reference number and e-mail user in the provision of the service request

Reference Number:

E-mail:

Inquire about the status of the request



## HOME

Home > Login

## Login

The registered cases

Enter email and password

Your email@domain.ae x

.....

Login

Remember user

[Forgot your password?](#)

[New Registration](#)

Registration







<https://www.mofa.gov.ae/EN/ConsularServices/>

<https://www.mofa.gov.ae/EN/ConsularServices/>



## SERVICES

Home > Services

### All Services

All services Electronic services Non electronic

Service  
usage  
5356

#### Suggestions and Complaints

##### Request to file a complaint because of abuse or failure to provide service

UAE Ministry of Foreign Affairs receives citizen's complaints about the services of the ministry or the foreign embassies in the country because of abuse or failure to provide service; the management of the citizens affairs department will follow-up the complaint with the missions and return feedback to citizens.

Details Apply

##### Report missing packages for citizens Abroad

#### Invoices

The Consular Services Department in the UAE MoFAIC provides the service of "Invoices Attestation" as a measure that ratifies the validity of stamp and signature on invoice issued within or out of the UAE.

Details Apply Pending applications

#### Reports of accidents and emergencies citizens abroad

UAE Ministry of Foreign Affairs through the Department of Citizens Affairs and all diplomatic missions abroad, on receiving emergency reports about its citizens, will provide the necessary support to them and help them in place in accordance with the state office of legal proceedings.

Details Apply

#### Report Prisoned and Detained UAE Citizens Abroad



<https://www.mofa.gov.ae/en/consularservices/pages/service.aspx>



## SERVICES

Home > Services > Service

### Service

#### Attestation

Applicant's name \*

Please enter full name

Mobile number \*

International code - area code - phone number

Email \*

Please enter email

Service \*

Please choose the service type

Service location \*

Choose the service location

Quantity \*

Type the quantity



<https://www.mofa.gov.ae/EN/ConsularServices/Pages/Payments.aspx>

YourName@domain.de | Twajudi | E-Services | Edit profile | New journey | My travels | **Payments**

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## SERVICES

Home > Services > Payments

### Payments

Reference number	Apply	Status	Status Description	Send Date
No records to display.				

[Cancel](#)

CONTACT CENTER 02 2222 000 NEWSLETTER Enter your email address... GO

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[mofa.gov.ae](#) [www.mofa.gov.ae](#) [email@mofa.gov.ae](#) [share.ae](#) [saymofa.ae](#) [twofa.ae](#)



<https://www.mofa.gov.ae/EN/ConsularServices/Pages/Service.aspx>

Your Name

| Twajud | E-Services | Edit profile | New journey | My travels | Payments |



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## SERVICES

Home > Services > Service

### Service

#### Invoices

Applicant's name \*

Ade! Abde! Aziz Atwa

Please enter full name

Mobile number \*

170816165

International code - area code - phone number

Email \*

adelatwa@hotmail.de

Please enter email

Service location \*

Berlin (UAE embassy)

Please choose the service location

Currency \*

EUR - EURO

Select currency

Bill Amount \*

350000

Attachment \*

E-Service for UAE-Consulate 2017.pdf

Remove

The attached file must be of type JPEG, PNG, PDF and the size does not exceed 1 MB

Save

Cancel

Start service  
through

Fill out form  
on website

Enter payment card  
details and complete

Verify validity of  
Issuance Authority

Print E-label  
and paste on

Deliver  
document to





Your Name

| Twajudi | E-Services | Edit profile | New journey | My travels | Payments |



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## SERVICES

### Service

**SUCCESS** Saving completed successfully  
You will receive a confirmation email

Dear Customer

Thanks for using MOFAIC electronic services - United Arab Emirates.

Your request reference number is 21087.

For more information please contact Berlin (UAE embassy).

- In case the UAE has no embassy in the concerned Country, documents has to be approved by the concerned Country's Embassy in the UAE
- If the concerned Country has no Embassy in the UAE, documents has to be notarized by the Country's Ministry of Foreign Affairs accredited to the UAE.

Any further information please communicate with the Ministry of Foreign Affairs through the Following

Tel: 0097122222000

Fax: 0097122221000

[Click here to perform the payment.](#)

Service  
Rate

### Rating & comment

Hate this service: ☆ ☆

Leave a comment

Submit



## Payment Portal

### eService Details

Proceed to payment using eDirham

I read and accept the eService *Terms and Conditions*

### SERVICE SUMMARY

Dear **XXXXXXXXXX**

you are buying the service *Fees of attestation on the goods invoices imported to the country through the*

cost: **AED 2,000.00**

quantity: 1

total amount: **AED 2,000.00 + Third Party Fees**

on agency: Berlin (Embassy of the United Arab Emirates)

### DESCRIPTION

### DETAILS



الدراهم الإلكتروني  
e-dirham



Return to portal



## Payment Methods **Types**

Please select one of the payment methods

+ eDirham G2 Cards

- Non-eDirham Cards



MasterCard



VISA Card

+ eD-Wallet

Confirm

Cancel

Verified by  
**VISA**  
[learn more](#)

MasterCard  
**SecureCode**  
[learn more](#)





### e-Service Inquiry Confirmation

e-Service English Name	Fees of attestation on t...
e-Service Arabic Name	... رسوم التصديق على فواتير
e-Service Fees	AED 0.00
Price	AED 2000.00
Merchant Fees	AED 0.00
e-Dirham Fees	AED 43.06
Amount to be paid	AED 2043.06

Confirm

Cancel





## Payment Details

### Payment Information

Entity Name  
Order Unique Number  
Amount  
Description  
e-Dirham Service  
Order Date/Time

MOFAICEPAY  
OUN-1493372582998  
AED 2043.06  
[Fees of attestation on L...](#)  
Pay-Web  
2017/04/28 01:47:11 PM

Logo  
Not  
Available

### Master Card Payment

Card Number  
Expiry Date  
CVC2 ?  
Card Holder Name

\*

04 / 2017 (mm/yy)

\*

\*



\* Required



### Error details

**Error raised processing transaction  
1b590cc12343  
See below for details of error.**

with ApplicationNumber: bd83ddd0-922e-4382-abc5-

### Details

**Receipt Id: 170029740104  
PUN: OUN-1493372582998  
Error description: Canceled before submitting card details.**



YourName@domain.de | Twajudi | E-Services | Edit profile | New journey | My travels | Payments



Your Name

Twajudi | E-Services | Edit profile | New journey | My travels | Payments



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## SERVICES

Home > Services > Payments

### Payments

Reference number	Apply	Status	Status Description	Send Date
Service Invoices				
21087		FAYMENT_NOT_DONE		04/28/2017



by not paid, Please create a new Attestation or Invoice



Government.ae

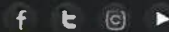
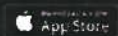
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02 2222 000

NEWSLETTER

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Embassy of the United Arab Emirates in Lisbon

Embassy of the United Arab Emirates in Lisbon